1	2	3	4	5	6	7	8	9	0	Statewide Vision Resource Centre www.svrc.vic.edu.au
a	b	c	d	e	f	g	h	i	j	k l m n o p q r s t
u	v	w	x	y	z	No.	+	–	/	x = < > $ ( ) % °

about	ab
above	abv
according	ac
across	acr
after	af
afternoon	afn
afterward	afw
again	ag
against	ag(st)
almost	alm
already	alr
also	al
although	al(th)
altogether	alt
always	alw
ance	
and	
ar	
as	
bb	
be	
because	(be)c
before	(be)f
behind	(be)h
below	(be)l
beneath	(be)n
beside	(be)s
between	(be)t
beyond	(be)y
blind	bl
braille	brl
but	
can	
cannot	
cc	
ch	
character	
child	
children	(ch)n
con	
conceive	(con)cv
conceiving	(con)cvg
could	cd
day	
deceive	dcv
deceiving	dcvg
declare	dcl
declaring	dclg
dis	
do	

ea	
ed	
either	ei
en	
ence	
enough	
er	
ever	
every	
father	
ff	
first	f(st)
for	
friend	fr
from	
ful	
gg	
gh	
go	
good	gd
great	grt
had	
have	
here	
herself	h(er)f
him	hm
himself	hmf
his	
immediate	imm
in	
ing	
into	
it	x
its	(x)s
itself	(x)f
ity	
just	
know	
knowledge	
less	
letter	lr
like	
little	ll
lord	
many	
ment	
more	
mother	
much	m(ch)
must	m(st)
myself	myf

name	
necessary	nec
neither	nei
ness	
not	
of	
one	
oneself	(one)f
ong	
ou	
ought	
ound	
ount	
ourselves	(ou)rvs
out	
ow	
paid	pd
part	
people	
perceive	p(er)cv
perceiving	p(er)cvg
perhaps	p(er)h
question	
quick	qk
quite	
rather	
receive	rcv
receiving	rcvg
rejoice	rjc
rejoicing	rjcg
right	
said	sd
sh	
shall	
should	(sh)d
sion	
so	
some	
spirit	
st	
still	
such	s(ch)
th	
that	
the	
their	
themselves	(the)mvs
there	
these	
this	
those	

through	
thyself	(th)yf
time	
tion	
today	td
together	tgr
tomorrow	tm
tonight	tn
under	
upon	
us	
very	
was	
were	
wh	
where	
which	
whose	
will	
with	
word	
work	
world	
would	wd
you	
young	
your	yr
yourself	yrf
yourselves	yrvs

Punctuation/symbols-summary

at @	
apostrophe '	
boldface symbol	
boldface word	
bullet	
capital sign single	
capital sign word	
colon :	
comma ,	
dash	
dash (long)	
ellipsis	
exclamation mark	
full stop/decimal pt.	
hyphen	
italic symbol	
italic word	
question mark	
quote open "	
quote close "	
semi colon ;	