

BrailleNote Skills Checklist

Basic Commands

Task	Command/s	Achieved
Turn BrailleNote on and off	Left side switch	<input type="checkbox"/>
Using commands to connect and disconnect VGA monitor	<ul style="list-style-type: none"> • Connect: Space + o, v, v, enter • Disconnect: Space + o, v, f 	<input type="checkbox"/> <input type="checkbox"/>
Identifying and understanding the function of keys/buttons on the BrailleNote. Note: Back/Advance (braille line) Previous/Next (print line) Thumb keys in order are the acronym: PBAN	<ul style="list-style-type: none"> • Backspace key • Space bar • Enter key • Previous thumb key • Back thumb key • Advance thumb key • Next thumb key • Braille cursor • Cursor router buttons • Left side of braillenote: moves back • Right side of braillenote: moves forward 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Keyboard Learn (Announces keys/buttons/braille letters etc without the BrailleNote following the commands)	<ul style="list-style-type: none"> • Main menu and then press k • Turn off: space + e 	<input type="checkbox"/> <input type="checkbox"/>

Word Processor

Task	Command/s	Achieved
Accessing main menu	<ol style="list-style-type: none"> 1. Space + e (repeat until back to the main menu) 2. Space + all 6 dots 	<input type="checkbox"/> <input type="checkbox"/>
Accessing word processor menu	<ol style="list-style-type: none"> 1. W: word processor 2. Space until located and then press enter 	<input type="checkbox"/> <input type="checkbox"/>
Create a document	<ol style="list-style-type: none"> 1. C: create a document 2. Space until located and then press enter 	<input type="checkbox"/> <input type="checkbox"/>
Open a document	<ol style="list-style-type: none"> 1. O: open a document 2. Space until located and then press enter 	<input type="checkbox"/> <input type="checkbox"/>
Create a document name	Use Grade 1 (uncontracted braille) for this	<input type="checkbox"/>
Moving within a document	<ul style="list-style-type: none"> • Top: Space + 123 • Bottom: space + 456 <p><u>Forward:</u></p> <ul style="list-style-type: none"> • Character: space + 6 • Word: space + 5 • Sentence: space + 4 • Paragraph: space + 56 <p><u>Back:</u></p> <ul style="list-style-type: none"> • Character: space + 3 • Word: space + 2 • Sentence: space + 1 • Paragraph: space + 23 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Editing a document

Task	Command/s	Achieved
Deleting a character	<ul style="list-style-type: none"> • Backspace deleting by character • Backspace + 36 	<input type="checkbox"/> <input type="checkbox"/>
Deleting a word	<ul style="list-style-type: none"> • Backspace + 25 	<input type="checkbox"/>
Deleting a sentence	<ul style="list-style-type: none"> • Backspace + 14 	<input type="checkbox"/>
Inserting a character/word using cursor router	Use the cursor router buttons above the braille cells. Find the correct position where you wish to insert a character/word and type it in.	<input type="checkbox"/>
Spelling a word	<ul style="list-style-type: none"> • Say current word: space + 25 • Spell the word contracted: space + 25 • Spell the word uncontracted: space + 25 again 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Turning on the spell checker Checking the document	Space + ch contracted <ul style="list-style-type: none"> • space through menu • d: document check feature • s: suggestions • a: all • f: first • c: correction • i: ignore 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Voice Settings

Task	Command/s	Achieved
Change voice settings Note: Emphasize the pattern in the commands: Increases (right side) Decreases (left side)	<u>Increase:</u> <ul style="list-style-type: none"> • Volume: Enter + 4 • Pitch: Enter + 5 • Speed: Enter + 6 <u>Decrease:</u> <ul style="list-style-type: none"> • Volume: Enter + 1 • Pitch: Enter + 2 • Speed: Enter + 3 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Speech on/off	Space + previous	<input type="checkbox"/>
Read continuously from cursor	Space + g	<input type="checkbox"/>
Stop reading	Backspace + enter	<input type="checkbox"/>
Read current...	<ul style="list-style-type: none"> • Character: Space + 36 • Word: Space + 25 • Sentence: Space + 14 • Paragraph: Space + 2356 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
BrailleNote to read as you type....	Space bar, o then.... <ul style="list-style-type: none"> • b: both characters and words • s: characters • w: words 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Leigh Morrison, 2013