BrailleNote: File Conversion

Use the translation option in the file manager to convert your KeyWord braille (kwb) files, or KeyWord text (kwt) files (kwt), to a format such as Microsoft Word.

Whilst you are writing your document, you should periodically save the braille or text KeyWord file by pressing space with s (or Control with S on the QT) then enter when it offers you the current file name. Don't change the file type.

After you have finished writing the file, exit to the main menu and this will automatically save your file. Then follow the steps below to make a copy of this KeyWord file in a different file format.

1. Press f for file manager.

2. Press t for translate file. You will be in the translation menu.

3. Press e for export file. You will be asked from which folder you want a document exported.

4. Select the drive and folder of the braille or text KeyWord file in the normal way. You will be asked for the document name.

5. Enter the file name by typing it or selecting it from the list or by pressing enter if it is the one offered. BN/VN will ask you to which device you want to export.

6. Type f for file. BN will ask you which file type you want.

7. Press st sign with space (Control with Space on a QT) repeatedly until you reach the file type you want, usually Microsoft Word. Then press enter.

8. BN/VN will ask you what destination drive you want. Choose your drive by pressing f for flash or s for storage card, or select it from the list by pressing space to come down the list, or press enter if the desired drive is offered.

9. BN/VN will ask you for the directory name. This is similar to the folder name except that whilst in directory mode you can go into folders within folders. You will be offered a slash which is the root directory (equivalent to the none folder) and perhaps another folder name. Use dots 2 and 3 with space (left arrow on a QT) to come up one level or use space to move through the list of subdirectories of the offered directory. Press enter on the list item you want. BN will ask if you want that directory. Press enter if you do or space to move through the subdirectories then press enter.

10. BN/VN will ask for a destination file name. Type in a file name (using computer braille if on a BT). Press enter. BN/VN will announce that one file has been exported and will place you back in the translation menu. You can then exit to the main menu.

Note: You do not need to export files one at a time. You are able to export an entire directory in one go. Just go to the file manager menu, then choose translate file, and then choose export document. The key thing here is that when you are prompted for a file name, press space with dots 3-5 (asterisk on the QT) for a multiple character wild card, then press ENTER. You can then export all the files to a compact flash card or whatever, in any format you choose.

-   Source: Humanware